



Saxmundham Town Council

Market Hall

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Minutes of a meeting of Saxmundham Town Council held at the Market Hall on Monday 14 SEPTEMBER 2015 at 7.15pm

Present:

Cllr R. Plant – Chairman
Cllr P. Dunnett
Cllr Mrs A Eves
Cllr P Ewart
Cllr J. Fisher

Cllr. K. Howe
Cllr Ms P MacKay
Cllr J Sandbach
Cllr Ms C Trotter-Langlois
Cllr M. Turner

In attendance:

Ms M. Gallop, Town Clerk
Imogen Green, Clerical Assistant
County Cllr Michael Gower
Richard Cornwell, EADT
12 members of the Public

PRESENTATION:

SABRE AWARD 2015 (SAXMUNDHAM AWARD FOR BUSINESS AND RESIDENT ENTERPRISE)

The SABRE Award is awarded to the person or business, who in the opinion of the judging panel, has worked extensively for the benefit of Saxmundham and its residents or “gone the extra mile”.

This year our Chairman, Cllr Roger Plant, presented the SABRE Award to Mr Terry Barrow who instigated the successful Music Festival for Saxmundham. This is a hugely enjoyable event which has a high attendance.

PUBLIC FORUM:

- An enquiry was made regarding the Skate Park and a Bike Track. It was suggested that a Skate Park on the Memorial Field is an unsuitable venue and the area of scrubland within Seaman Avenue Play Area would be a far more suitable location. When the Skate Park was first suggested a few years ago the new estate Mayflower Green had not been built and it was said that the residents would prefer a Skate Park to be located in the more suitable location of the Play Area. The Memorial Field was purchased by subscription for recreation for the residents of Saxmundham. Cllr Ms Trotter-Langlois will be organising a short presentation on the Skate Park on 9th November 2015 before the Town Council meeting. A number of residents are volunteering assistance with various projects for the young.
- A suggestion was aired about the Queen’s Birthday next year in June and whether the Town Council will be celebrating this event. Agenda item for October.
- A complaint was received regarding Footpath 13 near the Fire Station. The land has been cleared and there had been a diversion put in place. However this has flooded and the diversion has now been

closed. Clerk to send a letter of complaint to the Authorities and copy our County Councillor in. Cllr Dunnett will also investigate this problem.

- The subject of speeding in South Entrance was raised again and the high volume of traffic combined with the speeding is allegedly causing a problem with the drains in that area. In addition parking is also an issue in this area but unfortunately if houses do not have their own garages or appropriate parking facilities they have to park elsewhere.
- A resident enquired as to whether there should be a statutory 20 mph zone approaching Saxmundham Free School. It was thought that the sign for 20mph was advisory and not compulsory. Clerk to investigate with the SNT.

REPORT FROM THE LOCAL POLICE: The Police had sent in a report with 12 recorded crimes which the Clerk read out.

REPORT FROM THE COUNTY COUNCILLOR: County Cllr Michael Gower reported the following:

- The yellow lines have finally been painted outside the Primary School
- SCC has a budget gap of £48 million and this is an ongoing issue
- The Devolution Bill is being debated and is causing some confusion. However the situation should be clearer at the next meeting this Wednesday.
- Cllr Gower visited Endeavour House, Ipswich for a presentation of Medals to War Veterans, some of whom were in their nineties. The awards were for the Veterans who took part in the Arctic Convoy which Churchill stated was the "Longest Journey in the World" in a continuing Force 12 gale which did not recede in 14 days.

REPORT FROM THE DISTRICT COUNCILLORS:

- Cllr Dunnett had circulated a Leader and Cabinet Briefing from Ray Herring, the leader of SCDC to all Councillors. The issue of brown bins was highlighted as this service may eventually have a charge for collection.
- Cllr Fisher advised that the 64 bus service had been cut from hourly to 2 hourly. He had been around every bus stop in Saxmundham but 13 bus stops did not have a revised notice. Cllr Fisher placed a revised time-table on the posts, which he had printed himself from information provided to the Town Council by the Bus Company .

AGENDA

4717. TO RECEIVE DECLARATIONS OF INTEREST:

- To Receive Amendments to the Register – **None declared**
- To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda – **None declared**
- To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda – Cllrs Dunnett and Fisher declared an interest as District Councillors regarding planning matters.
- To Consider Full/Partial Dispensations for Pecuniary Interests declared – **n/a**

4718. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE: Cllr Mrs L Jardine, holiday

4719. TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF 13 JULY 2015 TOWN COUNCIL MEETING and the EXTRAORDINARY MEETING ON THE 27TH JULY 2015 previously circulated: Unanimously approved. **Motion carried.**

Cllr Plant advised that agenda item number 9 should be brought forward to enable Rachel Rowe, Suffolk County Council, Children's Services to give a report regarding the tender application for Saxmundham Youth provision findings.

4720. TO RECEIVE A REPORT FROM THE YOUTH ADVISORY BOARD:

The meeting was then closed at 7.45pm and Rachel provided the relevant documents consisting of Suggested Time Line, Objectives, Outputs, Outcomes and the background for the tender application.

After a debate the meeting was re-opened.

Having discussed the findings of the newly formed Youth Advisory Board Cllr Dunnett proposed that the Town Council agree the process, timescales and decision makers and the Application/Tender documents be placed on the Town Council website. Unanimously agreed. **Motion carried.**

4721. TO CONSIDER CORRESPONDENCE RECEIVED:

A – CORRESPONDENCE TO BE NOTED AND CIRCULATED:

- 841 Smarter Choices Suffolk e-newsletter
- 842 The Yardstick – Journal
- 843 EDF Energy August Parish Council Newsletter
- 844 email Sizewell C Parish events – notes & flipchart comments
- 845 ESTA minutes of committee meeting July 2015
- 846 Saxmundham Museum – thank you for donation
- 847 email Sharon Wait – playful youths
- 848 email Karen Hubbard Long Shop Museum forthcoming events
- 849 EDF Energy September newsletter
- 850 ESTA The Bulletin

B – CORRESPONDENCE TO BE DISCUSSED BEFORE REPLY:

280 SCDC – Public Consultation: Draft Saxmundham Conservation Area Appraisal – Councillors need to go into the link and consider this document. (previously notified to all) (agenda item for October)

C – OTHER CORRESPONDENCE RECEIVED TO DATE:

C499	Email Joe Cassels 64 bus service cuts	Grave concerns about the cut in services	The new bus services times do not link in with the trains. Some students and workers are having difficulties in getting to their destinations on time. The reduction in the bus services is due to cutbacks and as they are a commercial enterprise this is their prerogative. Unfortunately this does not provide the kind of services some residents require.
C500	Suffolk Coast & Heaths	Scattered Orchard Project	Have we an area to plant new trees of traditional fruit & nut on accessible land? The Town Clerk advised that new trees are due to be planted towards the end of the year on the Memorial Field. Cllr Fisher is organising.
C501	SALC	Agenda Suffolk Coast area meeting Monday 21 September 2015	Cllr Fisher to attend.
C502	Email SCDC	Suffolk Coast Forum's 4 th Annual Coast & Estuaries Community Conference 1 st October Wherstead Park, Ipswich.9.15am	Unfortunately this Conference coincides with an important meeting regarding a Neighbourhood Plan at Stratford.

4722. CHAIRMAN'S/TOWN CLERK'S ANNOUNCEMENTS: The Town Clerk advised that she had sent a card to Gladys Clack, a resident of Saxmundham who celebrated her 100th birthday at the weekend.

4723. TO APPROVE THE MONTHLY FINANCE REPORTS TO THE END OF JULY AND AUGUST 2015 (previously circulated) Unanimously agreed. **Motion carried.**

4724. TO APPROVE AND ACCEPT THE PREVIOUSLY CIRCULATED ANNUAL RETURN AND NOTICE OF CONCLUSION FOR THE YEARLY AUDIT ENDED 31 MARCH 2015 . Unanimously agreed. **Motion carried.**

4725. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE: Cllr Dunnett advised the recommendations of the Planning Committee to the Council.

DC/15/3087/LBC	Mr M Ball	10 High Street, Saxmundham	Replacement of existing roof light & installation of new conservation roof lights in rear roof slope of existing building, & construction of internal stud wall to provide fire protection to first floor flat.	The Council unanimously gave their support. Motion carried.
DC/15/3309/PN3	Mr & Mrs S Brown	Unit 3, Church Place Retail Park, Church Street, Saxmundham	Prior notification – change of business use from a charity shop to a café	Support was given but concerns were raised that another café in Saxmundham was not ideal. Motion carried.
DC/15/3197/FUL	Mr J Woodruff	Land off South Entrance, Saxmundham	Phased erection of 5 separate dwellings with private parking & rear gardens along with the creation of a new garage to no 12 South Entrance, following demolition of wall between no 12 & 14 South Entrance to create site entrance.	After some discussion regarding the felling of a tree Cllr Dunnett proposed approval, seconded by Cllr Miss MacKay. Motion carried on majority. 1 abstention, Cllr Mrs Eves, 2 against, Cllrs Fisher & Ms Trotter Langlois.
DC/15/3434/FUL	Sax Sports & Recreational Club	Carlton Park, North Entrance, Saxmundham	Building to provide toilet, wash up and shower facilities	The Town Council recommended approval. Motion carried.

4726. TO RECEIVE AN UPDATE ON THE CHRISTMAS LIGHTS: Cllr Plant advised he had liaised with Richard Webster from Highways who grants the license for the lights. However as we only have ten days to complete the wiring there will be insufficient time to receive three tenders for the provision of the lights. We have already received one tender from an approved Contractor for a fair and reasonable price for an annual cost for a three year contract for supply of all new decorations, installation, switch-on, removal, maintenance and storage for £8900 per annum. Cllr Plant advised that for expediency we waive the receipt of the normal three tenders otherwise Saxmundham will not have any lights this year as the tendering process is time consuming. Cllr Ewart proposed that we accept the quotation of the single tender, seconded by Cllr Ms Trotter-Langlois. Unanimously agreed. **Motion carried.**

4727. TO CONSIDER PLACING A BIN BY THE TEEN SHELTER. Cllr Turner requested a bin be purchased to place near the Teen Shelter on the Seaman Avenue Play Area. Seconded by Cllr Ms Trotter-Langlois. Unanimously agreed. **Motion carried.**

4728. TO CONSIDER THE USE OF THE LOBBY OF THE POLICE STATION FOR AN INFORMATION POINT: Cllr Fisher expressed his wish to provide an Information Point at the Police

Station. However we have not exchanged Contracts yet for the purchase of the Station. Also we will definitely be sharing the premises with the Police for at least 18 months. If they cannot move out after 18 months we will have to re-negotiate the terms whilst giving them a further 6 months to move out. Cllr Plant proposed to use the lobby as an Information Point, seconded by Cllr Ms Trotter-Langlois. Unanimously agreed. **Motion carried.**

4729. TO RECEIVE REPORTS FROM REPRESENTATIVES OF VARIOUS OTHER BODIES INCLUDING WORKING PARTIES:

- Cllr Turner advised that the Head Teacher at Alde Valley is willing to join the Youth Advisory Board.
- Cllr Ewart advised that there will be a BOS event at Saxmundham Museum on the 21st September to which all Councillors are invited to share drinks and nibbles.
- Cllr Ewart questioned the date that the lights would be switched on in the town. This normally occurs on the first weekend in December.
- Cllr Fisher attended a meeting of the Sizewell Stakeholders Group last week.

4730. DATE AND TIME OF NEXT MEETING: 12 OCTOBER 2015 at 7.15pm

Meeting ended at 9.45pm

SIGNED _____

DATED _____