



Saxmundham Town Council

The Market Hall, High Street, Saxmundham, Suffolk, IP17
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Saxmundham Town Councillors, you are hereby summoned to attend a meeting of Saxmundham Town Council at the Market Hall on Monday 13th NOVEMBER 2017 at 7.15pm for the purpose of transacting the following business.

_____ - Town Clerk / RFO

A PUBLIC FORUM of up to 15 minutes will be held prior to the formal meeting at which members can raise matters. (Mr Andy Simpson will give a brief synopsis of the Disability Advice Service, Stakeholders meeting.)

REPORT FROM THE COUNTY COUNCILLOR:

REPORT FROM THE DISTRICT COUNCILLORS:

AGENDA

1. TO RECEIVE DECLARATIONS OF INTEREST:

- To receive amendments to the register:
- To receive declarations of pecuniary interest in respect of items on the agenda:
- To receive declarations of non-pecuniary interest in respect of items on the agenda:
- To consider full/partial dispensations for pecuniary interests declared:

2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:

3. TO APPROVE AND SIGN AS A TRUE RECORD THE TOWN COUNCIL MINUTES OF 9th OCTOBER 2017 AND THE EXTRAORDINARY MINUTES OF 16TH OCTOBER 2017 (PREVIOUSLY CIRCULATED):

4. TO AGREE THE CO-OPTION OF MR MIKE GOLDING AS A COUNCILLOR FOLLOWING THE RESIGNATION OF Cllr Ms Cheleigh Trotter-Langlois: Brief CV provided:

5. TO NOTE THE STATUS OF ACTIONS ARISING FROM THAT MEETING:

Action	By	Status
5146 AGM SALC 7 th November	Cllr Fisher to attend	Cllr Miss MacKay had previously sent her apologies for non-attendance.

6. CHAIRMAN’S/TOWN CLERK’S ANNOUNCEMENTS:

7. TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN:

- 8. TO RECEIVE A REPORT FROM THE FINANCE COMMITTEE AND CONSIDER ITS RECOMMENDATIONS ON THE FOLLOWING:**
 - To approve the expenditure to the end of OCTOBER 2017:
 - To agree the tabled expenditure as circulated:
 - To receive an update on the budget forecast 2017/2018:
 - To receive an update of the 2018 2019 budget:
 - To agree the appointment of an Internal Auditor:
 - To consider and approve replacement email accounts with Microsoft 365 for offsite file storage and office software including email:
- 9. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE:**
- 10. TO RECEIVE A REPORT FROM THE MARKET HALL MANAGEMENT COMMITTEE:**
- 11. TO AGREE TO CONSIDER THE COST OF RECEIVING VAT ADVICE FROM A BARRISTER REGARDING THE MARKET HALL:**
- 12. TO RECEIVE AN UPDATE REGARDING THE PROPOSED MEN IN SHEDS PROJECT:**
- 13. TO RECEIVE REPORTS FROM REPRESENTATIVES OF VARIOUS OTHER BODIES INCLUDING WORKING PARTIES:**
- 14. DATE AND TIME OF NEXT MEETING: 11th DECEMBER 2017 at 7.15pm**

MEMBERS OF THE PUBLIC WELCOME