



**Saxmundham Town Council**

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**Saxmundham Town Councillors, you are hereby summoned to attend a SAXMUNDHAM TOWN COUNCIL MEETING at the Market Hall on Monday 12<sup>th</sup> FEBRUARY 2018 at 7.15pm for the purpose of transacting the following business.**

\_\_\_\_\_ Town Clerk/RFO

**PUBLIC FORUM:**

**REPORT FROM THE COUNTY COUNCILLOR:**

**REPORT FROM THE DISTRICT COUNCILLORS:**

AGENDA

**1. TO RECEIVE DECLARATIONS OF INTEREST:**

- To receive amendments to the register: None received
- To receive declarations of pecuniary interest in respect of items on the agenda: None received
- To receive declarations of non-pecuniary interest in respect of items on the agenda:
- To consider full/partial dispensations for pecuniary interests declared:

**2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:**

**3. TO APPROVE AND SIGN AS A TRUE RECORD THE TOWN COUNCIL MINUTES OF 15<sup>TH</sup> January 2018**

**4. TO NOTE THE STATUS OF ACTIONS ARISING FROM THAT MEETING:**

Action	By	Status
Art Station request	Cllr Dunnett	Cllr Dunnett liaising with Clare Palmier

**5. CHAIRMAN'S/TOWN CLERK'S ANNOUNCEMENTS:**

**6. TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN:**

**7. TO RECEIVE AN UPDATE ON THE ENQUIRY REGARDING VAT AND AGREE EXPENDITURE IF NECESSARY ON PURSUING PROFESSIONAL ADVICE**

**8. TO RECEIVE A REPORT FROM THE FINANCE COMMITTEE AND CONSIDER ITS RECOMMENDATIONS ON THE FOLLOWING:**

- To approve the expenditure to the end of JANUARY 2018
- To agree the tabled expenditure as circulated:

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- To agree the implications of the recent information regarding the appointment of a Data Protection Officer in regard to the new GDPR (General Data Protection Regulations)
  - To request all Councillors study both the Standing Orders and Financial Regulations for amendment/agreement on 12<sup>th</sup> March 2018
- 9. TO AGREE THE AMENDED FIRE RISK ASSESSMENT AND EVACUATION POLICY FOR MARKET HALL AND THE POLICE STATION (INCORPORATING THE NEW LONE WORKER POLICY):**
- 10. TO RECEIVE REPORTS FROM REPRESENTATIVES OF VARIOUS OTHER BODIES INCLUDING WORKING PARTIES:**
- 11. DATE AND TIME OF NEXT MEETING: 12<sup>th</sup> March 2018 at 7.15pm**
- 12. To pass a resolution to exclude the Press and Public due to the confidential nature of the items to be discussed (Public (Admission to Meetings) Act 1960)**
- 13. To discuss personal issues relating to the Personnel Committee:**

**MEMBERS OF THE PUBLIC WELCOME**