

# Saxmundham Town Council

The Old Police Station, Station Approach, Saxmundham, Suffolk,  
IP17 1BW, Tel: 01728 604595, VAT Registration No: 571060663

Email: [townclerk@saxmundham.org](mailto:townclerk@saxmundham.org)

[www.saxmundham.org](http://www.saxmundham.org)



31 August 2018

## Minutes of a meeting of an Extraordinary meeting of Saxmundham Town council at the Market Hall on Friday 31 August 2018 at 7.15pm

**Present:** Cllr P. Dunnett, Chairman  
Cllr R Plant, Vice Chair  
Cllr Mrs A. Eves  
Cllr J. Fisher  
Cllr M. Golding

Cllr Mrs Jardine  
Cllr Miss P. MacKay  
Cllr M. Turner  
Cllr J. Smith

**In Attendance:** Maddie Gallop, Town Clerk/RFO  
49 members of the public

### 5283 TO RECEIVE DECLARATIONS OF INTEREST:

- To receive amendments to the register: **None declared**
- To receive declarations of pecuniary interest in respect of items on the agenda: **None declared**
- To receive declarations of non-pecuniary interest in respect of items on the agenda: Cllr Dunnett declared an interest as a member of the District Council who had given input in the First Draft Local Plan Consultation
- To consider full/partial dispensations for pecuniary interests declared: N/A

**5284. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:** Cllr Ewart, holiday, Cllr Mrs Eves, holiday

### 5285. TO DISCUSS AND AGREE THE RECOMMENDATIONS FROM THE RESOURCES COMMITTEE HELD THIS MORNING, 31<sup>st</sup> AUGUST, 2018 at 10am.

To discuss and agree extension or re-tender for the Council Office central heating system. Cllr Plant explained that the boiler in the boiler room at the Old Police Station was declared unfit and had to be replaced. It has since been replaced with a new boiler. Cllr Plant said that when we went out to tender for this job we received 1 reply and 2 who declined. However, when the new boiler was ready to be commissioned the existing central heating failed a pressure test. Having spoken to the Contractors it was confirmed that there are only 40 days from installing a new boiler to getting it commissioned. If we go out to tender again it is more than likely that we would get the same Contractors applying for the job. As the boiler was installed on the 22 July time is of the essence. As

this is a repair job, and in accordance with our own Financial Regulations we can go ahead with the repair in view of the urgency. The cost of this will be £8900 plus vat of £1780.00. Cllr Mrs Jardine said that we have £13800 in our earmarked reserves which can be used for the repair. Cllr Plant proposed we agree the recommendation of the Resources Committee to extend the contract and get the work done within the allotted time scale. Seconded Cllr Mrs Jardine. **Motion carried on majority as Cllr Fisher abstained.**

- **To discuss and agree the way forward for Assistant Town Clerk recruitment:** Cllr Mrs Jardine said that she would like to receive Councillors decisions of which three candidates they would like on the short list by 3<sup>rd</sup> September at 10am. Arrangements will then be made for interviews on the afternoon of Monday 10<sup>th</sup> September and a further meeting of the Resources committee will be held at 6.30pm for the outcome. Cllr Plant proposed we follow the recommendations of the Resources committee and interview prospective candidates on the 10<sup>th</sup> September. Seconded Cllr Miss MacKay. Unanimously agreed. **Motion carried.**
- **To agree a date for Councillor training:** Cllr Mrs Jardine proposed that our Chairman supply three dates in October for an evening training session and circulate to all. Seconded Cllr Miss MacKay. Unanimously agreed. **Motion carried.**

#### **5286.TO DISCUSS THE FIRST DRAFT LOCAL PLAN CONSULTATION AND GIVE OUR**

**RECOMMENDATIONS:** Cllr Dunnett closed the meeting to enable the public to have their views aired. Apparently the colour blue on the master plan is very different from the plan that SCDC provided to Benhall. Although Saxmundham needs to have its fair share of development any proposals need to be studied very carefully. There was grave concern by the public for such a large area of development particularly on land which is rich in flora and wildlife. A long discussion ensued with several points made by the public. Cllr Dunnett urged the public to respond directly to SCDC individually. Leave the Layers alone campaign offered to send the STC various reports they have completed.

Cllr Smith had put forward a draft response for Councillors to read and he will take up his colleagues points of view and draft a revised response for the Town Council to consider on

Meeting closed at 9.05pm

**5287.** Date of next meeting: Monday 10<sup>th</sup> September.