

Saxmundham Town Council

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3rd September 2019

Saxmundham Town Councillors,

You are hereby summoned to attend a SAXMUNDHAM TOWN COUNCIL MEETING, at the Market Hall, on Monday 9th September 2019 at 7.15pm for the purpose of transaction the following business:

----- Town Clerk/RFO

PUBLIC FORUM:

REPORT FROM THE COUNTY COUNCILLOR:

REPORT FROM THE DISTRICT COUNCILLORS:

AGENDA

1. TO RECEIVE DECLARATIONS OF INTEREST:

- To receive amendments to the register:
- To receive declarations of pecuniary interest in respect of items on the agenda:
- To receive declarations of non-pecuniary interest in respect of items on the agenda:
- To consider full/partial dispensations for pecuniary interests declared:

2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:

3. TO APPROVE AND SIGN AS A TRUE RECORD THE TOWN COUNCIL MEETING MINUTES HELD ON THE 8th JULY 2019 AND THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL HELD 29 JULY 2019.

4. CHAIRMAN'S/TOWN CLERK'S ANNOUNCEMENTS.

5. TO REVIEW NOMINATIONS OF REPRESENTATIVES TO THE FOLLOWING ORGANISATIONS (deferred from Annual Meeting):

- 5.1 Suffolk Association of Local councils (SALC).
- 5.2 Citizen's Advice.
- 5.3 East Suffolk Travel Association (ESTA).
- 5.4 Neighbourhood Plan Steering Group.
- 5.5 Saxmundham Health Patient Participation Group.

- 6. TO RECEIVE A REPORT ON THE COUNCILLORS' STRATEGIC PRIORITIES MEETING HELD SATURDAY 7 SEPTEMBER 2019.**
- 7. ESTABLISHMENT OF COMMITTEES AND WORKING GROUPS:**
 - 7.1 To confirm the establishment of the Market Hall Management Committee and Resources Committee.
 - 7.2 To confirm the terms of reference for the Market Hall Management Committee and Resources Committee.
 - 7.3 To agree the membership of the Market Hall Management Committee and Resources Committee.
 - 7.4 To confirm the chairs of the Market Hall Management Committee and Resources Committee.
 - 7.5 To propose the establishment of an Amenities Working Group.
 - 7.6 To agree the statement of purpose of the Amenities Working Group.
 - 7.7 To appoint members to the Amenities Working Group.
 - 7.8 To propose the establishment of a Communications Working Group.
 - 7.9 To agree the statement of purpose of the Communications Working Group.
 - 7.10 To appoint members to the Communications Working Group.
 - 7.11 To agree the process for councillor consultation and comment on planning applications.
- 8. TO RECEIVE THE DRAFT MINUTES OF THE RESOURCES COMMITTEE AND AGREE THE ITEMS LISTED BELOW:**
 - 8.1 To receive summary budget reports for STC and Market Hall to 31 July 2019.
 - 8.2 To note that the bank reconciliations for STC and Market Hall to 31 July 2019 have been checked and authorised by the Resources Committee.
 - 8.3 To note the payments for STC and the Market Hall authorised by the Resources Committee and to approve any new payments, to be listed.
 - 8.4 To note and agree the process for setting the budget and precept for 2020-21.
- 9. TO RECEIVE AN UPDATE REGARDING THE NEIGHBOURHOOD PLAN.**
- 10. TO AGREE GRANTS TO COMMUNITY ORGANISATIONS**
- 11. TO RECEIVE AN UPDATE REGARDING THE LOCAL PLAN.**
- 12. TO DISCUSS ANY PLANNING APPLICATIONS (IF RECEIVED).**
- 13. TO RECEIVE AN UPDATE ON SAXMUNDHAM RAILWAY STATION.**
- 14. TO RECEIVE A REPORT ON STREET FARM ROAD AND DISCUSS THE POTENTIAL MOVE OF THE TOWN COUNCIL OFFICE TO STREET FARM ROAD.**
- 15. TO RECEIVE A PROGRESS REPORT ON THE OUTDOOR GYM.**
- 16. TO CONSIDER THE TOWN COUNCIL'S SUPPORT FOR WILDFLOWER VERGES.**
- 17. TO AGREE THE TOWN COUNCIL'S RESPONSE TO EDF ON THE SIZEWELL C STAGE 4 CONSULTATION.**

- 18. TO RECEIVE REPORTS FROM REPRESENTATIVES OF VARIOUS OTHER BODIES INCLUDING WORKING PARTIES, AND TO REVIEW THE COUNCILS REPRESENTATION ON THE CITIZENS ADVICE MANAGEMENT COMMITTEE.**
- 19. DATE AND TIME OF NEXT MEETING – 14 October 2019 at 7.15pm.**