



**SAXMUNDHAM TOWN COUNCIL  
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2<sup>nd</sup> January 2018

**TO ALL COUNCILLORS ON THE FINANCE COMMITTEE  
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE IN THE MARKET HALL  
ON MONDAY 8<sup>th</sup> JANUARY 2018 AFTER THE CONCLUSION OF THE 3.30pm TRUSTEES MEETING:**

SIGNED \_\_\_\_\_ Town Clerk/RFO

**AGENDA**

**1. TO RECEIVE DECLARATIONS OF INTEREST:**

- To receive amendments to the register
- To receive declarations of pecuniary interest in respect of items on the agenda
- To receive declarations of non-pecuniary interest in respect of items on the agenda
- To consider full/partial dispensations for pecuniary interests declared

**2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:**

**3. TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF THE MEETING ON 4 DECEMBER 2017:**

**4. TO AGREE AND SIGN CHEQUES FOR THE TABLED EXPENDITURE AS CIRCULATED:**

**5. TO RECEIVE AN UPDATE ON THE BUDGET 2017/2018 FORECAST:** Note with particular reference to the forecast for the training budget

**6. TO DISCUSS AND MAKE RECOMMENDATIONS FOR THE STC DRAFT BUDGET 2018/2019:**

**7. CIL FUNDS: TO RECOMMEND AND AGREE EXPENDITURE OF THE CIL FUNDS RECEIVED IN 2017:**

**8. TO DISCUSS AND MAKE RECOMMENDATIONS FOR THE BUDGET 2018/2019:**

**9. TO DISCUSS AND RECOMMEND THE PRECEPT AMOUNT FOR THE FINANCIAL YEAR 2018/2019:**

**10. TO RECEIVE AN UPDATE ON PROGRESS WITH TRAINING, INSTALLATION OF AN ADDITIONAL SEAT ON THE SYSTEM AND RECOMMEND A FULLY SYSTEM IMPLEMENTATION DATE:** (One days training for the Town Clerk and Assistant Clerk and installation of additional seat will be on Tuesday 16<sup>th</sup> January.)

**11. TO DISCUSS THE ANNUAL MANAGEMENT REVIEW AND NOMINATE THREE COUNCILLORS TO COMPLETE THE MANAGEMENT REVIEW FOR 2018/2019:**

**12. DATE AND TIME OF NEXT MEETING: 5<sup>th</sup> FEBRUARY 2018 - time to be determined**

**MEMBERS OF THE PUBLIC WELCOME**