



Saxmundham Town Council

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DRAFT Minutes of a meeting of Saxmundham Town Council at the Market Hall on Monday 11 February 2019 at 7.15pm

Present: Cllr. P. Dunnett, Chairman
Cllr. R Plant, Vice Chair
Cllr. Mrs A. Eves
Cllr. J. Fisher
Cllr. M. Golding
Cllr. Mrs Jardine
Cllr. Miss P. MacKay
Cllr. J. Smith

In Attendance: Maddie Gallop, Town Clerk/RFO
Jenny Morcom, Assistant Town Clerk

1 member of the public

PUBLIC FORUM:

REPORT FROM THE COUNTY COUNCILLOR:.

REPORT FROM THE DISTRICT COUNCILLORS:

AGENDA

5355. TO RECEIVE DECLARATIONS OF INTEREST:

- To receive amendments to the register: **None declared.**
- To receive declarations of pecuniary interest in respect of items on the agenda: **None declared**
- To receive declarations of non-pecuniary interest in respect of items on the agenda
Both Cllrs Dunnett and Fisher have a non -pecuniary interest in local planning matters as members of SCDC.
- To consider full/partial dispensations for pecuniary interests declared: **n/a**

5356. TO RECEIVE APOLOGIES AND CONSENT FOR ABSENCE: Cllr Ewart, work commitments

5357 TO APPROVE AND SIGN AS A TGRUE RECORD THE TOWN COUNCIL MINUTES HELD ON THE 14 JANUARY 2019. Cllr Turner proposed the minutes as correct, seconded Cllr Mrs Jardine. Unanimously agreed. **Motion carried.**

5358. CHAIRMAN’S/TOWN CLERK’S ANNOUNCEMENTS:

Cllr Plant said that Cllr Golding had joined the panel for the Youth Tender administration process with himself, Cllr Smith, Zoe Botten, and the Assistant Clerk.

- Email received regarding need for lighting on foot path at the back of the primary school. **ACTION – TC** (Town Clerk)
- Update on Sizewell C Third Public Consultation - STC response to EDF Consultation on Sizewell –March agenda

5359. TO RECEIVE AN UPDATE REGARDING THE NEIGHBOURHOOD PLAN INCLUDING THE RESPONSE FROM THE NEIGHBOURHOOD PLAN STEERING GROUP REGARDING THE DRAFT LOCAL PLAN:

- Cllr Smith and others met with SCDC planners with regard to the final draft of the Local Plan. SCDC planners requested a copy of the draft questionnaire and felt that STC could do a call for sites to be considered in the Local Plan. A meeting had been held with Morag McInnes who is keen to work on Town Council related financial issues releasing Section 106 monies on site.
- The impact of Sizewell and other energy companies – specific reference to EDF, Scottish Power etc – they need to make proper financial and other provision.
- Spatial strategy – fails to recognize or respond regarding problematic aspects of the challenge our area faces.
- More social housing is necessary including the elderly and those with other special needs.
- 500 – 700 homes would provide a more sustainable development and balance rather than the near 1000 proposed
- Saxmundham needs a comprehensive garden neighbourhood plan providing employment opportunities, primary school, residential units and supporting infrastructure together with further education provision, and jobs.
- Congestion on the B1119 and B1121 crossroads and access to supermarkets on Church Street needs to be addressed
- Cllr Smith had produced a 20 page response in great detail and stated that we do not support some of the policies as they stand and has requested that key concerns on the South Saxmundham Garden Neighbourhood are addressed to enable us to agree.
- Improved public transport is essential – buses could serve the site – a roundabout at the junction to the new estate would be necessary. The proposal is a small exit onto the A12 for vehicles and strong cycle and walking routes into the town.
- Cllr Fisher thanked Cllr Smith for all his work but suggested less emphasis on Sizewell C.

Cllr Sandbach arrived at 8.20pm

Councillors had previously been circulated the 20 page document produced by Cllr Smith. They did not support some of the policies as key issues need to be addressed. Cllr Golding proposed agreement with the response, seconded by Cllr Mrs Eves. Unanimously agreed. **Motion carried.**

5259. TO RECEIVE A REPORT FROM THE RESOURCES COMMITTEE AND AGREE THE ITEMS LISTED BELOW:

- To agree the Authorisation for payment of STC cheques: Cllr Plant proposed authorisation of STC cheques, together with a request to Safety Bos to send an amended invoice for their payment, seconded Cllr Mrs Jardine. Unanimously agreed. **Motion carried.** Cllr Mrs Jardine proposed authorisation for all Market Hall payments, seconded Plant. Cllr Fisher declared an interest – **Motion carried on majority** as Cllr Fisher abstained.
- To receive a report on the bank reconciliations to the end of December 2018: (previously circulated. Cllr Plant proposed approval, seconded Mrs Eves. Unanimously agreed. **Motion carried.**
- To approve the Complaints Procedure: Two parts to this procedure previously discussed in depth at the Resources committee – Cllr Mrs Jardine proposed approval of both parts, seconded Cllr Golding. Unanimously agreed. **Motion carried.**
- To consider and amend/approve General Data Protection Regulation (GDPR) and Data Security Action Plan: Jenny Morcom, ACT, Assistant Town Clerk, stated that there are two parts to this, a mixture of the Law and good practice. She said that it would be helpful if Councillors could give her hard specifics. Cllr Dunnett explained that it would be preferable if STC Councillors had proper email addresses egg mail addresses rather than their personal ones.
- To agree the action on the retention figure for the Skate Park – a long discussion ensued once more regarding the action to be taken. A contract was raised and the work had been carried out. Cllr Plant proposed payment of the retention figure, seconded by Cllr Fisher. 4 abstentions, Cllrs Mrs Eves, Mrs Jardine, J. Smith and **Motion carried on majority.**

5260. TO RECEIVE AN UPDATE REGARDING THE NEW WEBSITE: Cllr Golding said that the new website was making progress but emphasized the fact

5261 TO CONSIDER AND AGREE PROPOSED ARRANGEMENTS FOR USE OF THE OFFICES AT THE OLD POLICE STATION BY CITIZENS' ADVICE AND DISABILITY ADVICE SERVICE: Jenny Morcom, ATC, advised that both Citizens Advice and Disability Advice Service have been approached but unfortunately DAS do not have enough staff to spare and therefore this has been put out to others.

5262. TO RECEIVE REPORTS FROM REPRESENTATIVES OF VARIOUS OTHER BODIES INCLUDING WORKING PARTIES:

Cllr Sandbach advised that the Budget committee at SCDC are still going ahead with the funding cuts to CAB this year.

Cllr Golding attending a meeting of ESTA with Cllr Fisher

Cllr Smith queried that although the Sizewell response will be discussed at the March STC meeting who will actually provide the response. Cllr Sandbach offered to complete with this with some help from Cllr Mrs Jardine.

Cllr Plant – Men in Sheds project – ask those concerned to remove the furniture in the garage to the space allocated to the Town Council

5263. DATE AND TIME OF NEXT MEETING: 11th MARCH 2019 at 7.15pm

