



## **Saxmundham Town Council**

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28<sup>th</sup> February 2017

**TO ALL COUNCILLORS ON THE FINANCE COMMITTEE  
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE ON MONDAY 6<sup>th</sup>  
MARCH 2017 in the Webster Room at 10am.**

Signed  (Assistant Clerk)

### **AGENDA**

1. **TO RECEIVE DECLARATIONS OF INTEREST:**
  - To receive amendments to the register
  - To receive declarations of pecuniary interest in respect of items on the agenda
  - To receive declarations of non- pecuniary interest in respect of items on the agenda
  - To consider full/partial dispensations for pecuniary interests declared
2. **TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:**
3. **TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF 6<sup>TH</sup> FEBRUARY 2017:**
4. **TO AGREE THE EXPENDITURE TO THE END OF FEBRUARY 2017:**
5. **TO DISCUSS AND DECIDE ON THE QUOTATION FOR HEATING AND VENTILATION CONSULTANCY FOR THE POSSIBLE RENOVATION OF THE MARKET HALL (quotation previously circulated):**
6. **TO DISCUSS AND PROGRESS THE FOLLOWING FOR THE MEN IN SHEDS PROJECT:**
  - Transfer responsibility of Men in Sheds to Saxmundham Town Council
  - Saxmundham Town Council to create a Men in Sheds committee
  - Saxmundham Town Council to open a bank a/c for the Men in Sheds committee
7. **TO NOTE THE OVERTIME HOURS COMPLETED BY THE ASSISTANT CLERK.**
8. **TO REVIEW THE MANAGEMENT RISK ASSESSMENT BEFORE THE END OF THE FINANCIAL YEAR:**
9. **DATE AND TIME OF NEXT MEETING: 3<sup>rd</sup> APRIL 2017**

Members of the public welcome