



Saxmundham Town Council

The Market Hall, High Street, Saxmundham, Suffolk, IP17
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28th February 2018

**TO ALL COUNCILLORS ON THE FINANCE COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE IN THE OLD POLICE
STATION ON MONDAY 5th MARCH 2018 AT 9.15AM**

SIGNED  Assistant Town Clerk

AGENDA

1. **TO RECEIVE DECLARATIONS OF INTEREST:**
 - To receive amendments to the register
 - To receive declarations of pecuniary interest in respect of items on the agenda
 - To receive declarations of non-pecuniary interest in respect of items on the agenda
 - To consider full/partial dispensations for pecuniary interests declared
2. **TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:**
3. **TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 26th FEBRUARY 2018:**
4. **TO AGREE THE EXPENDITURE FOR AN ESTIMATE FOR FURTHER WORKS AT THE POLICE STATION:**
5. **TO AGREE AND SIGN CHEQUES FOR THE TABLED EXPENDITURE AS CIRCULATED FOR BOTH SAXMUNDHAM TOWN COUNCIL AND THE MARKET HALL (TO BE ISSUED BY THE TOWN CLERK):**
6. **TO AGREE BOTH THE SAXMUNDHAM TOWN COUNCIL ACCOUNTS AND MARKET HALL ACCOUNTS TO BE SUBJECT TO THE YEAR-END PROCEDURE OUTLINED BY RIALTAS BUSINESS SOLUTIONS (RBS) (TOWN CLERK TO PROVIDE EXPLANATION FOR THE REQUIREMENT):**
7. **TO REVIEW THE FINANCIAL REGULATIONS:** previously circulated by the Town Clerk.
8. **TO REVIEW THE STANDING ORDERS:** previously circulated by the Town Clerk.
9. **TO REVISE AND AGREE THE ASSETS (TO BE ISSUED BY THE TOWN CLERK):**
10. **TO DISCUSS CONTRIBUTIONS TO SAXMUNDHAM IN BLOOM:**
11. **TO DISCUSS THE DRAFT APPLICATION TO THE HERITAGE LOTTERY FUND FOR A GRANT FOR THE MARKET HALL PROJECT:**
12. **TO AGREE THE SERVICE LEVEL AGREEMENT FOR THE LOCAL COUNCIL PUBLIC ADVISORY SERVICE (LCPAS) TO PROVIDE SERVICES AS DATA PROTECTION OFFICER:**
13. **TO DISCUSS AND AGREE THE MANAGEMENT REVIEW:**