



Saxmundham Town Council

Market Hall

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6th September 2016

DRAFT MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON TUESDAY 6th SEPTEMBER 2016 IN THE WEBSTER ROOM AT 9.30am

Present: Cllr Mrs Jardine, Chairman
Cllr R Plant, ex officio
Cllr P Dunnett
Cllr Fisher – left at 9.52am

In attendance: Ms M Gallop, Town Clerk
Cllr Miss P. MacKay

AGENDA

1. **TO RECEIVE DECLARATIONS OF INTEREST:**
 - To Receive Amendments to the Register – **None declared**
 - To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda – **None declared**
 - To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda – Cllr Fisher declared an interest in the item of the August accounts relating to a payment of £41.82 to Fishers Hardware of which he is a third of the landlord.
 - To Consider Full/Partial Dispensations for Pecuniary Interests Declared **n/a**
2. **TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:** Cllr Ewart, work commitments Cllr C Trotter-Langlois, personal
3. **TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF 4th JULY 2016:** - Unanimously agreed and signed. **Motion carried.**
4. **TO AGREE THE EXPENDITURE TO THE END OF JULY 2016 AND AUGUST 2016:** Unanimously agreed for July 2016 – **Motion carried.** August 2016 not reconciled as yet as the bank statements not available.
5. **TO RECEIVE AN UPDATE ON THE LAND REGISTRATION FOR THE MARKET HALL AND THE MEMORIAL FIELD:** Cllr Fisher liaised with Marshall Hatchick, our Solicitors, as he will sign a Statement of Truth regarding this when Mr James Robbins of Marshall Hatchick get back to us. This procedure is essential as there are no Deeds available. The Memorial Field and Seaman Avenue Play Area are going to be registered separately as we own Seaman Avenue Play Area but are Trustees of the Memorial Field. From 2004 every Councillor was erroneously reported to the Charity commission as an individual trustee of the Market Hall, but new Auditors a few years ago pointed out this error and we now correctly declare Saxmundham Town Council as a whole as Trustee. Some of the documents given to our solicitor included this erroneous information and we need to bear this in mind when considering his response. Cllr Fisher left the meeting.
We need a professional valuation of all Town Councils tangible fixed assets. The Clerk will approach SALC and SCDC for this.

6. DATE AND TIME OF NEXT MEETING: MONDAY 3rd OCTOBER 2016

Signed.....*L.M. Jardine*.....

Dated.....*03/10/16*.....