

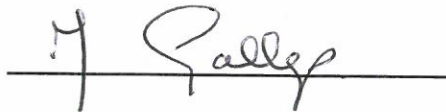


Saxmundham Town Council

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6th June 2017

Saxmundham Town Councillors, you are hereby summoned to attend a meeting of Saxmundham Town Council at the Market Hall on Monday 12th JUNE 2017 at 7.15pm for the purpose of transacting the following business.

 - Town Clerk / RFO

A PUBLIC FORUM of up to 15 minutes will be held prior to the formal meeting at which members can raise matters.

REPORT FROM THE COUNTY COUNCILLOR:

REPORT FROM THE DISTRICT COUNCILLORS:

AGENDA

1. TO RECEIVE DECLARATIONS OF INTEREST:

- To receive amendments to the register:
- To receive declarations of pecuniary interest in respect of items on the agenda:
- To receive declarations of non-pecuniary interest in respect of items on the agenda:
- To consider full/partial dispensations for pecuniary interests declared:

2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE: Cllr Dunnett, holiday, Cllr Mrs Eves, school commitments, Cllr Miss MacKay, holiday, Cllr J. Sandbach, work commitments

3. TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF 8th MAY 2017 AGM AND TOWN COUNCIL MEETING (PREVIOUSLY CIRCULATED):

4. TO NOTE THE STATUS OF ACTIONS ARISING FROM THAT MEETING:

Action	By	Status
Assistant Town Clerk to draft terms of reference for the newly formed Men in Sheds committee before the next town council meeting.	Assistant Town Clerk	Ongoing.
Assistant Town Clerk to explore funding sources for a controlled crossing in Rendham Road, Saxmundham.	Assistant Town Clerk	Ongoing.
Up to date information regarding the possibility of a beer festival on the Memorial Field	Cllr Turner	

5. **CHAIRMAN'S/TOWN CLERK'S ANNOUNCEMENTS:**

6. **TO RECEIVE A REPORT FROM THE FINANCE COMMITTEE AND CONSIDER ITS RECOMMENDATIONS ON THE FOLLOWING:**

- To agree the expenditure to the end of MAY 2017:
- **To agree the following Risk Assessments:**
 - Risk assessment for the Caretaker:
 - Risk assessment for the Old Police Station:
 - Risk assessment for the Wednesday outdoor Market:
 - Risk assessment for Saxmundham Town Council office staff:
 - Fire Risk assessment for the Old Police Station:

7. **TO RECEIVE AN UPDATE ON WORKS AT THE POLICE STATION:**

8. **TO CONSIDER THE REQUEST FOR DONATIONS UNDER THE POWER OF COMPETENCE:**

- 1st Saxmundham Scout Group: Request for £500.00 to be placed in designated Funds for families experiencing financial hardship and struggling to pay membership subscription fees.
- Saxmundham Welfare Charities: Request for £250.00 towards providing a Christmas Lunch for Saxmundham residents who would otherwise be alone
- Supported Activities for Everyone SAFE: Request for support to assist with improving Centenary Garden with tools and a shed
- Saxmundham Sports Football Club: Request for support for their activities – to help them fund the momentous occasion of celebrating 125 years of football in Saxmundham
- Saxmundham Arts Station: Request for £4000.00 £2k art activities £2k project management
- Pastel - It costs £9000 to fund Pastel per year and a grant of £400 would enable the young adults to have a 'Big Day Out'. eg. Trips to the zoo, theatre, beach.
- Saxmundham Music Festival: Request of £10k for the Town Council's contribution.
- Saxmundham Museum: Request for £1000k for continuation of the service
- Lighthouse Women's Aid: Support for women and their children at a refuge

9. **TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE AND TO CONSIDER THE FOLLOWING APPLICATIONS:**

DC/17/1968/LBC	Mr N Kent	Beech Lawn House, South Entrance, Saxmundham	Rebuilding of orangery
DC/17/2210/LBC	Mr N Kent	Beech Lawn House, South Entrance, Saxmundham	Minor internal alterations
DC/17/2038/LBC	Ms E Fox	10 chantry Road, Sax	Installation of 2 no Velux sun tunnels in 60's/70's rear addition and demolition of rear chimney
DC/17/2206/FUL	Mr R Gander	The Red House, 11 South Entrance, Saxmundham,	Alterations and additions to dwellinghouse including raising roof

DC/17/2269/SCO	Hopkins Homes	Land west of South Entrance Saxmundham	Request for screening opinion – proposed residential development, land for a new primary school, open space and country park
DC/17/2200/FUL	Greenfield Durrant Ltd	Bakery, Back of Market Place, Saxmundham	Re-design of permission DC/16/0506/FUL comprising demolition of existing buildings and erection of six new dwellings and associated parking
DC/17/1365/FUL	Mr R Hollington	Land and buildings to rear of 28 and 30 High Street, Saxmundham	Change of use workshop/flat i.e. live/work to residential only

10. TO AGREE THE TERMS OF THE SERVICE LEVEL AGREEMENT BETWEEN DISABILITY ADVICE SERVICE AND SAXMUNDHAM TOWN COUNCIL FOR USE OF THE POLICE STATION BUILDING:
11. TO AGREE THE FORMATION OF A WORKING PARTY REGARDING MANAGEMENT OF 'CHRISTMAS IN SAXMUNDHAM':
12. TO CONSIDER COUNCILLOR TRAINING:
13. TO CONSIDER OUR RESPONSE REGARDING THE MARKET HALL REFURBISHMENT VAT ADVICE:
14. TO CONSIDER THE PAYMENT OF A WORKSHOP LEADER FOR THE TRAINING FOR PEOPLE INVOLVED IN RUNNING THE FUN PALACE FOR THE COMMUNITY ON 8TH OCTOBER 2017:
15. TO RECEIVE AN UPDATE ON THE FELLED TREE:
16. TO RECEIVE AN UPDATE ON THE PROPOSED SAXMUNDHAM BIKE TRACK:
17. TO RECEIVE AN UPDATE REGARDING THE PROPOSED MEN IN SHEDS PROJECT:
18. TO CONSIDER WRITING TO CHAMONIX ESTATES REQUESTING THEM TO RE-OPEN THE SAFE DIRECT LINK TO THE MEMORIAL FIELD ADJACENT TO RENDHAM ROAD:
19. TO RECEIVE REPORTS FROM REPRESENTATIVES OF VARIOUS OTHER BODIES INCLUDING WORKING PARTIES:
20. DATE AND TIME OF NEXT MEETING: 10th JULY 2017 at 7.15pm

MEMBERS OF THE PUBLIC WELCOME