



Saxmundham Town Council

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28th February 2017

**TO ALL COUNCILLORS ON THE MARKET HALL MANAGEMENT COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE MARKET HALL MANAGEMENT COMMITTEE
ON Monday 6TH MARCH 2017 in the Webster Room at 10.30am**

Signed  (Assistant Town Clerk)

AGENDA

- 1. TO RECEIVE DECLARATIONS OF INTEREST:**
 - To receive amendments to the register
 - To receive declarations of pecuniary interest in respect of items on the agenda
 - To receive declarations of non-pecuniary interest in respect of items on the agenda
 - To consider full/partial dispensations for pecuniary interests declared
- 2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:**
- 3. TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF 3rd OCTOBER 2016:**
- 4. TO RECEIVE AN UPDATE ON HEALTH & SAFETY PROGRESSION OF THE MARKET HALL:**
- 5. TO RECEIVE AN UPDATE FROM THE CARETAKER IN REGARDS TO THE DAY TO DAY RUNNING OF THE MARKET HALL:**
- 6. TO RECEIVE AN UPDATE OF THE MARKET HALL BUDGET:**
- 7. TO RECEIVE AN UPDATE ON THE NUMBER OF BOOKINGS IN THE MARKET HALL:**
- 8. DATE AND TIME OF NEXT MEETING: to be confirmed.**

Members of the public welcome