

Saxmundham Town Council

The Old Police Station, Station Approach, Saxmundham, Suffolk,
IP17 1BW, Tel: 01728 604595, VAT Registration No: 571060663

Email: townclerk@saxmundham.org

www.saxmundham.org



25 June 2019

**TO ALL COUNCILLORS ON THE RESOURCES COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE RESOURCES COMMITTEE IN THE
OLD POLICE STATION ON MONDAY 1st JULY 2019 AT 10am.**

SIGNED _____ Town Clerk/RFO

AGENDA

- 1. TO RECEIVE DECLARATIONS OF INTEREST:**
 - 1.1 To receive amendments to the register.
 - 1.2 To receive declarations of pecuniary interest in respect of items on the agenda.
 - 1.3 To receive declarations of non-pecuniary interest in respect of items on the agenda.
 - 1.4 To consider full/partial dispensations for pecuniary interests declared.
- 2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:**
- 3. TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF THE RESOURCES COMMITTEE MEETING HELD ON 3RD JUNE 2019.**
- 4. FINANCIAL REPORTING:**
 - 4.1 To agree the May 2019 bank reconciliations for both STC and the Market Hall.
 - 4.2 To receive a copy of the most recent detailed Receipts and Payments report.
 - 4.3 To agree the expenditure in the authorisation of payments (STC and Market Hall) including:
 - A new ladder for the Market Hall.
 - The chair rack/return of chair rack purchased for the Market Hall.
 - 4.4 To authorise expenditure on administrative support for the Neighbourhood Plan Household Survey.
- 5. TO SET UP A WORKING PARTY TO REVIEW THE FINANCIAL REGULATIONS AND STANDING ORDERS AND BRING BACK RECOMMENDATIONS TO THE SEPTEMBER MEETING OF THE RESOURCES COMMITTEE.**
- 6. TO CONSIDER THE PROPOSAL FOR AN INITIAL SITE APPRAISAL OF THE OLD POLICE STATION BY JONATHAN CLOGG (SURVEYOR).**

- 7. TO RECEIVE A REPORT ON THE FINDINGS OF THE PROFESSIONAL HEALTH AND SAFETY ASSESSMENT FOR THE MARKET HALL, POLICE STATION AND YOUTH BOOTH AND AGREE EXPENDITURE ON ANY REMEDIAL ACTIONS REQUIRED.**
- 8. TO CONSIDER ANY ADDITIONAL EXPENDITURE ON CHRISTMAS LIGHTS.**
- 9. TO CONSIDER THE TOWN COUNCIL'S GRANTS POLICY AND ANY APPLICATIONS TO DATE.**
- 10. TO CONSIDER EXPENDITURE ON THE MEMORIAL FIELD INCLUDING:**
 - The sign.
 - Care of the trees.
- 11. TO CONSIDER THE INTERNAL AUDITOR'S REPORT AND RECOMMENDATIONS FOR THE TOWN COUNCIL AND MARKET HALL AND REFER WITH ANY RECOMMENDATIONS TO THE TOWN COUNCIL.**
- 12. TO AGREE THE DATE AND TIME OF THE NEXT MEETING.**