



## **Saxmundham Town Council**

The Market Hall, High Street, Saxmundham, Suffolk, IP1 7  
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7<sup>th</sup> February 2017

**Saxmundham Town Councillors, you are hereby summoned to attend a meeting of Saxmundham Town Council at the Market Hall on Monday 13 FEBRUARY 2017 at 7.15pm for the purpose of transacting the following business.**

- Assistant Clerk to the Council

**There will be a short presentation from Beth Stephens, Access Trust – Youth Provision.**

A PUBLIC FORUM of up to 15 minutes will be held prior to the formal meeting at which members can raise matters.

REPORT FROM THE COUNTY COUNCILLOR:

REPORT FROM THE DISTRICT COUNCILLORS:

### AGENDA

1. TO RECEIVE DECLARATIONS OF INTEREST:

- To Receive Amendments to the Register:
- To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda:
- To Receive Declarations of Non- Pecuniary Interest in Respect of Items on the Agenda:
- To Consider Full/Partial Dispensations for Pecuniary Interests declared:

2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE:

3. TO APPROVE AND SIGN AS A TRUE RECORD THE MINUTES OF 09 JANUARY 2017 TOWN COUNCIL MEETING and the EXTRAORDINARY MEETING OF THE 27<sup>TH</sup> JANUARY 2017 previously circulated:

4. TO NOTE THE STATUS OF ACTIONS ARISING FROM THAT MEETING: previously circulated

| Action  | By                       | Status  |
|---|--------------------------|---|
| Public Forum April 2016 mention of dumped waste   | Cllr Ms Trotter-Langlois | Update required from Cllr Ms Trotter-Langlois |
| Proposal of steps for Skate Park – explore costs. | Cllr Ms Trotter Langlois | Update required from Cllr Ms Trotter-Langlois |
| Planning Aid – arrange a date                     | Town Clerk               | Meeting attended by Town Clerk.               |

5. TO CONSIDER CO-OPTION OF A COUNCILLOR FOLLOWING THE RESIGNATION OF CLLR KEN HOWE: Brief CV provided:
6. CHAIRMAN’S/TOWN CLERK’S ANNOUNCEMENTS:
7. TO RECEIVE A REPORT FROM THE FINANCE COMMITTEE AND DECIDE ON THE FOLLOWING:
  - To agree the expenditure to the end of January 2017
  - TO REVIEW THE FOLLOWING:-
    - Standing Orders
    - Financial Regulations
    - Management Risk Assessment
    - To confirm the Insurance terms
8. TO CONSIDER CREATING A DIRECT DEBIT FOR PURCHASE OF A LOAN WORKER PROTECTION SERVICE:
9. TO DISCUSS AND PROGRESS THE NEIGHBOURHOOD PLAN FOR SAXMUNDHAM:
10. TO DISCUSS AND DECIDE ON A QUOTATION FOR EXTERNAL HEALTH AND SAFETY CONSULTANCY FOR SAXMUNDHAM TOWN COUNCIL:
11. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE AND DISCUSS THE FOLLOWING APPLICATIONS:

|            |                |   |   |
|------------|----------------|---|---|
| Date 3 Feb | DC/17/0276/FUL | The Hide, 9B Chapel Road, Saxmundham, IP17 1BH. | Single storey timber garden studio, 4.8m x 3.6m (16ftx12ft), 3m (10ft) high. Eves not exceeding 2.5m. |
|------------|----------------|---|---|

12. TO DISCUSS THE PROCEDURE FOR A SEPARATE MARKET HALL TRUSTEES MEETING AND AGREE A DATE FOR THE MEETING:
13. TO DISCUSS AND PROGRESS BRINGING BACK INTO FULL USE THE FOLLOWING:
  - FENCED OFF SKATEPARK
  - SEAMAN AVENUE PLAY AREA – NOT IN FULL USE DUE TO FENCED OFF TREE STUMP LOCATED IN SEAMAN AVENUE PLAY AREA
14. TO RECEIVE AN UPDATE ON THE PROPOSED SAXMUNDHAM BIKE TRACK:
15. TO RECEIVE AN UPDATE REGARDING THE PROPOSED MEN IN SHEDS PROJECT:
16. TO RECEIVE A REPORT REGARDING THE PROPOSED ART STATION:
17. TO RECEIVE AN UPDATE ON THE POSSIBLE INSTALLATION OF OUTDOOR GYM EQUIPMENT:
18. TO RECEIVE REPORTS FROM REPRESENTATIVES OF VARIOUS OTHER BODIES INCLUDING WORKING PARTIES:
19. DATE AND TIME OF NEXT MEETING: 13 MARCH 2017 AT 7.15pm

MEMBERS OF THE PUBLIC WELCOME