



Saxmundham Town Council

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12 September 2018

**TO ALL COUNCILLORS ON THE SERVICES AND AMENITIES COMMITTEE,
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE SERVICES AND AMENITIES COMMITTEE TO
TAKE PLACE IN THE MARKET HALL 17th SEPTEMBER 2018 AT 7PM.**

SIGNED _____ Town Clerk/RFO

AGENDA

1. TO RECEIVE DECLARATIONS OF INTEREST:

- To receive amendments to the register-
- To receive declarations of pecuniary interest in respect of items on the agenda –
- To receive declarations of non-pecuniary interest in respect of items on the agenda -
- To consider full/partial dispensations for pecuniary interests declared -

2. TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE.

3. TO APPROVE AND SIGN AS A TRUE RECORD THE SERVICES AND AMENITIES MINUTES OF 25th JUNE 2018:

4. TO RECEIVE AN UPDATE ON THE TOWN COUNCIL COMMUNICATION STRATEGY WEBSITE AND AGREE TO ADOPT, IF WITHIN THE FINANCIAL REMIT OF THE SERVICES COMMITTEE:

5. TO DEBATE AND RECOMMEND TO THE OCTOBER RESOURCES MEETING AND THE OCTOBER TOWN COUNCIL MEETING THE CURRENT YOUNG PEOPLE'S PROVIDER'S SERVICE LEVEL AGREEMENT (SLA expires in January 2019. Do we extend the existing contract or re-Tender? Also consider and recommend whether an extension or re-Tender is based on existing Budget and performance. Consider tabled draft SLA and monitoring form.)

6. TO RECEIVE AN UPDATE ON THE CURRENT PROGRESS OF STC HEALTH & SAFETY POLICY: Recommend action particularly regards slippage whilst short staffed, and possible additional expenditure for consultancy during the interim period of short staffing and training; (considering our duty of care to staff and the residents of Saxmundham.)

7. TO DEBATE AND RECOMMEND TO OCTOBER'S RESOURCES MEETING REPAIRS TO THE OLD STATION PERMETER WALL (INSURANCE CLAIM AND ASSESSORS ESTIMATE OF £2.6K AND CURRENT BUILDERS ESTIMATE OF £2.9K (should the price remain firm from January 2018 (will we recommend or re-Tender)

- 8. TO DEBATE AND RESOLVE BY RECOMMENDING TO THE FULL TC THE UNRESOLVED ISSUE OF SECURING THE TOWN COUNCIL FRONT AND REAR CAR PARKS BOTH WHEN THE OFFICE IS IN USE AND OPEN TO THE PUBLIC, ALSO WHEN CLOSED TO THE PUBLIC (out of hours)**

- 9 SAXMUNDHAM MEN IN SHEDS: TO CONSIDER AND RECOMMEND TO THE RESOURCES AND FULL COUNCIL AN SLA (TABLED) TO APPLY FOR PLANNING PERMISSION AND PROVIDE PREMISES TO THE SAXMUNDHAM and LEISTON MEN IN SHEDS ORGANISATION asap:**

- 10. TO RECEIVE AN UPDATE ON THE OLD POLICE STATION CENTRAL HEATING:**

- 11. TO RECEIVE FROM THE OUTCOME OF THE STC SEPTEMBER MEETING THE SKATEPARK CONTRACT RETENTION: Particularly the ongoing long-term maintenance.**

- 12. TO FEED INTO THE RESOURCES AND STC MEETINGS THE ONGOING PROGRESS OF OUR PARTNERSHIP MEETINGS REGARDING SAXMUNDHAM CHRISTMAS LIGHT SWITCH ON PARTNERSHIP:**

- 13. TO RECEIVE AN UPDATE ON THE MAINTENANCE OF SAXMUNDHAM TOWN COUNCIL FIXED ASSETS:**