

Saxmundham Town Council



All Members of the **Resources Committee** are summoned to attend a meeting on
Monday 22 February 2021 using ZOOM at 10.30 am.

(If a member of the public wishes to attend, please contact the Clerk on the details below)

AGENDA

1) Apologies for Absence

To receive and approve apologies for absence.

2) Pecuniary/Non-Pecuniary Interests

Councillors to declare any Pecuniary or Non-Pecuniary Interests and consider any requests for dispensation.

3) Minutes of the Previous Meeting

To resolve that the minutes of the meeting held on Monday 25 January 2021 are a true and accurate record.

4) Open Forum

To invite the public to comment on any item on the agenda. The public may not join in the meeting itself.

5) Finance

- a) To authorise the Approval for Expenditure for Town Council (previously circulated).
- b) To authorise the Approval for Expenditure for Market Hall (previously circulated).
- c) To receive a report on the bank balances.
- d) To receive the performance against budget reports.

6) Council Meeting Arrangements and Calendar -To consider proposed meeting calendar for 2021 – 2022 and post lockdown meeting arrangements.

7) Financial Reporting – To review financial reporting arrangements.

8) Grant request – To consider application from Suffolk Accident Rescue Service.

9) Operational issues

- a. To consider quotes on the provision of photocopier
- b. To note that the clerk has asked for quotes for the Town Council's insurance

10) IP17 Good Neighbours Scheme - To consider options paper for future support of the IP17 Good Neighbours Scheme

11) Staffing Structure – To consider future staffing arrangements for the Town Council.

R Barnett

Date: 16.02.2021

Roz Barnett

Clerk to Saxmundham Town Council

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