



Saxmundham Town Council

Members of the Town Council are summoned to attend a meeting of the Gannon Institute Trust on Monday 13th May 2024 at 9:20 pm at the Market Hall, High Street, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

- a) To resolve that the minutes of the meeting held on 12th February 2024 are a true and accurate record.
- b) To receive the draft minutes of the Gannon Institute Management Committee meetings held on 5th and 20th March 2024.

5. Finance Report

- a) To approve the payments and receipts for February, March and April 2024.
- b) To note the bank balances as at 30th April 2024.
- c) To resolve to accept the Management Committee's recommendation to grant a further licence fee free period to ABC Radio to 31st March 2024.
- d) To resolve to accept the Management Committee's recommendation to transfer the remaining PWLB loan principal balance to an earmarked reserve.

6. Financial Year 2024-2025

- a) To resolve to accept the Management Committee recommendation to adopt the draft budget of £8,400 for the financial year 2024-2025.
- b) To resolve to accept the Management Committee recommendation to transfer the surplus of £3,828 in the draft budget to the general reserve.

7. Management Committee 2024-2025

To appoint members to the Management Committee.

8. Next Meeting

To note the date and time of the next meeting which is scheduled for Monday 8th July 2024 at 8:30 pm.

Sharon Smith
Town Clerk
8th May 2024