



# Saxmundham Town Council

Members of the Events and Communications Committee are summoned to attend a meeting on Thursday 6<sup>th</sup> June 2024 at 11:30 am at the Town House, Station Approach, Saxmundham

## Agenda

**1. Attendance and Apologies for Absence**

**2. Declaration of Interests**

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

**3. Open Forum**

Members of the public may give their views on items on this agenda or raise items for future consideration.

**4. Minutes**

To resolve that the minutes of the meeting held on 2<sup>nd</sup> and 31<sup>st</sup> May 2024 are a true and accurate record.

**5. Summer Arts Fest 2024**

- a) To receive an update on the event planning and the income and expenditure account.
- b) To make Councillors aware of, and invite their comments in time for the Art Station's feedback meeting.

**6. Christmas Fayre 2024**

To receive an update on the event planning.

**7. Love your local market**

To consider participating in 'Love your local market' marketing campaign in 2025.

**8. Saxmundham Town Council Annual Report 2024**

To note feedback from the Annual Town Meeting and Annual Report.

**9. Town Council presence at Sax Music Festival.**

- a) To decide on our aims and activities
- b) To consider an indicative level of expenditure for this event.

Jess Palmer  
Community Officer  
28<sup>th</sup> May 2024