



# Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 20<sup>th</sup> June 2024 at 5:30 pm at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

To resolve that the minutes of the meeting held on 16<sup>th</sup> May 2024 are a true and accurate record.

### 5. Weekly Markets

a) Pursuant to Standing Order 7a, to resolve to recommend to Town Council that the following resolutions are reversed:

- I. the Wednesday market should give priority to stalls that wholly or mainly sell fresh food or plant products;
- II. from 1<sup>st</sup> August 2024, the principle of making a charge for a stall be reintroduced, with an additional charge for a stall exceeding a defined standard width, given the limited space in Fromus Square;
- III. stalls wholly or mainly selling fresh food or plant products should for the time being continue to be exempt from such charge, such exemption to be reviewed in early 2025.

b) To review and resolve to recommend to Town Council that it approves the draft Market Regulations for the weekly markets.

c) To consider reintroducing stallage charges for all traders at the weekly markets from 1<sup>st</sup> September 2024 and resolve to recommend the decision to Town Council.

d) To consider whether to introduce a policy for types of traders at the weekly markets and resolve to recommend the decision to Town Council.

e) To receive a progress update on the 'Friends of the Wednesday Markets' initiative.

### 6. Monthly Markets

To review and resolve to recommend to Town Council that it approves the draft Market Regulations for the monthly markets.

### 7. Memorial Field

a) To receive a progress report on the specification and quotation for the replacement bridge.

b) To consider a quotation to create a walkway at the south-west corner.

c) To receive a progress report about the Memorial Garden roundel.

- d) To consider moving the goal posts to a temporary secondary location and repairing the goalmouths.
- e) To receive a report about overgrown shrubs encroaching a neighbouring property.
- f) To note that the fun fair booking was cancelled due to inclement weather.

**8. Chantry Road Play Park**

- a) To receive a report regarding the damaged boundary fence.
- b) To review the play equipment safety inspection report and consider any necessary action.

**9. Seaman Avenue Play Park**

- a) To receive a progress report about the Wildlife Walk.
- b) To receive an update about painting the railings.

**10. Street Furniture**

- a) To receive a progress report regarding the provision of a litter bin at Beech Road.
- b) To receive a progress report about the Legends on the Bench initiative and agree final sites for two benches.
- c) To consider the installation of planters on either side of the Town House car park gateway.

**11. Green Team/Blue Spaces Team**

- a) To receive a progress report about the proposed allotment space at Saxon Road.
- b) To receive a report about the activities of the Green Team and the Blue Spaces Team.

**12. Traffic Calming**

- a) To receive a progress report about the Community Speedwatch initiative.
- b) To receive a progress report about the Rendham Road speed indicator device.
- c) To receive an update about the enforcement of illegal parking on the High Street.

**13. Town House**

To note the fire safety inspection reports and agree to take any remedial action.

**14. Next Meeting**

To note the date of the next meeting which is scheduled for Thursday 18<sup>th</sup> July 2024 at 5:30 pm.

**Lisa Hamon**

**Deputy Town Clerk**

**13<sup>th</sup> June 2024**