



Saxmundham Town Council

Minutes of the meeting of the Gannon Institute Trust held on Monday 13th May 2024
at the Market Hall, High Street Saxmundham at 9:30 pm.

Minutes

1/24GIT

Attendees

Cllr Di Eastman (Chair)
Cllr John Findlay
Cllr Elizabeth Clark
Cllr Tim Lock
Cllr Benjamin Gulliford
Cllr Jeremy Smith
Cllr Charlotte Hawkins
Cllr John Fisher
Cllr Geraldine Barker
Cllr Marianne Kiff
Cllr James Sandbach

Apologies

None

Also Present

Sharon Smith (Town Clerk)
No members of the public

2/24GIT

Declaration of Interests

None.

3/24GIT

Open Forum

None

4/24GIT

Minutes

- a) It was **unanimously resolved** to approve the minutes of the meeting held on 12th February 2024 as a true and accurate record.
- b) The Council received the draft minutes of the Gannon Institute Management Committee meetings held on 5th and 20th March 2024.

5/24GIT

Finance

- a) It was **unanimously resolved** to accept the Management Committee's recommendation to grant a further licence fee free period to ABC Radio to 31st March 2024.
- b) It was **unanimously resolved** to accept the Management Committee's recommendation to transfer the remaining PWLB loan principal balance to an earmarked reserve.

6/24GIT

Financial Year 2024-2025

- a) It was **unanimously resolved** to accept the Management Committee recommendation to adopt the draft budget of £8,400 for the financial year 2024-2025.
- b) It was **unanimously resolved** to accept the Management Committee recommendation to transfer the surplus of £3,828 in the draft budget to the general reserve.

Signed _____ Date _____

7/24GIT Management Committee 2024-2025

a) The Council considered the membership of the Management Committee. Cllr Di Eastman and Cllr Tim Lock withdrew as members, and it was **unanimously resolved** to appoint Cllr Geraldine Barker.

b) It was **unanimously resolved** to delegate appointment of a Chair to the Management Committee at its next meeting.

8/24GIT Next Meeting

The next meeting was scheduled for Monday 8th July 2024 at 8:30 pm

The meeting closed at 9:45 pm.

**Sharon Smith
Town Clerk**

Signed _____ Date _____