



Saxmundham Town Council

Minutes of the meeting of the Market Hall Trust held on Monday
13th May 2024 at the Market Hall, High Street Saxmundham at 9:30 pm.

Minutes

1/24MHT

Attendees

Cllr Di Eastman (Chair)
Cllr John Findlay
Cllr Elizabeth Clark
Cllr Tim Lock
Cllr Benjamin Gulliford
Cllr Jeremy Smith
Cllr Charlotte Hawkins
Cllr John Fisher
Cllr Geraldine Barker
Cllr James Sandbach
Cllr Marianne Kiff

Apologies

None

Also Present

Sharon Smith (Town Clerk)
No members of the public

2/24MHT

Declaration of Interests

None.

3/24MHT

Open Forum

None.

4/24MHT

Minutes

- a) It was **unanimously resolved** to approve the minutes of the meeting held on 12th February 2024 as a true and accurate record.
- b) The Council received the draft minutes of the Market Hall Management Committee meeting held on 20th March 2024.

5/24MHT

Finance

- a) The Council approved the payments and receipts for February, March and April 2024.
- b) The Council noted the bank balances as at 30th April 2024.
- c) The Council noted the budgeted versus actual income and expenditure report as at 30th April 2024.

6/24MHT

Management Committee 2024-2025

- a) The Council considered the membership of the Management Committee. Cllr Di Eastman and Cllr Tim Lock withdrew as members, and it was **unanimously resolved** to appoint Cllr Benjamin Gulliford and Cllr John Findlay.
- b) It was **unanimously resolved** to delegate appointment of a Chair to the Management Committee at its next meeting.

Signed _____ Date _____

7/24MHT Events Programme 2024-2025

Due to the lateness of the hour, it was agreed to defer consideration of the recommendation from the Management Committee to separate the organisation of events from the management of the Market Hall until the Trust's next meeting.

8/24MHT Defibrillator

With reference to item 53/23MHC, Cllr John Fisher said he opposed the decision of the Management Committee to seek planning permission to locate a defibrillator on the façade of the Market Hall, which is a listed building in a Conservation Area, and he asked for the matter to be reconsidered by the Council as Trustee. Cllr Marianne Kiff said she supported the decision as the defibrillator should be in a prominent, public location. It was **resolved by majority** to proceed with the decision taken by the Management Committee.

9/24MHT Next Meeting

To note the date and time of the next meeting which is scheduled for Monday 10th June 2024 at 8:30 pm

The meeting closed at 9:45 pm.

**Sharon Smith
Town Clerk**

Signed _____ Date _____