

SAXMUNDHAM TOWN COUNCIL

STAFFING SUB- COMMITTEE

Minutes of a meeting of the Staffing Sub-Committee held on Friday 17 May 2024 at 11am in the Town House.

Present: Cllrs Elizabeth Clark (Chair), John Findlay, John Fisher and James Sandbach

In attendance (for part}: Sharon Smith (Town Clerk)

The Chair welcomed Councillors and the Town Clerk to the meeting, which had been convened in accordance with the Council's Grievance Policy to consider a grievance lodged by the Town Clerk against the actions of Cllrs _____, with particular reference to _____ and the _____.

The Committee received and considered an initial written statement from the Town Clerk and discussed with her both the process for hearing the grievance and her initial submission.

It was RESOLVED:

That the Town Clerk be invited to submit a further statement, to be considered by the Committee at a meeting to be held on Friday 24 May 2024 at 2pm at the Town House.