



# Saxmundham Town Council

Minutes of the extraordinary meeting of the Gannon Institute Trust held on Tuesday 6<sup>th</sup> August 2024 at the Town House, Station Approach, Saxmundham at 1:15 pm.

## Minutes

14/24GIT

### Attendees

Cllr Di Eastman (Chair)  
Cllr Elizabeth Clark  
Cllr John Findlay  
Cllr Charlotte Hawkins  
Cllr Geraldine Barker  
Cllr John Fisher

### Apologies

Cllr Benjamin Gulliford  
Cllr James Sandbach  
Cllr Jeremy Smith  
Cllr Tim Lock  
Cllr Marianne Kiff

### Also Present

Sharon Smith (Town Clerk)

15/24GIT

### Declaration of Interests

None.

16/24GIT

### Open Forum

None

17/24GIT

### Management Committee

- a) The Committee noted the resignation of Cllr Jeremy Smith from the Management Committee.
- b) Following a proposal from Cllr Geraldine Barker, which was seconded by Cllr Di Eastman, it was **unanimously resolved** to elect Cllr John Fisher as Chair of the Management Committee for the remainder of the year.
- c) Following a proposal from Cllr Geraldine Barker, which was seconded by Cllr Di Eastman, it was **unanimously resolved** to appoint Cllr Marianne Kiff as a member of the Management Committee.
- d) It was **unanimously resolved** to change the meeting dates of the Management Committee from bi-monthly to quarterly. The Town Clerk was requested to circulate the new dates.

18/24GIT

### Finance

Following a recommendation from the Management Committee, it was **unanimously resolved** to request a contribution of up to £4,300 from the Town Council's Capital Replacement Fund to complete the restoration of the cupolas.

The meeting closed at 1:30 pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Sharon Smith**  
**Town Clerk**

Signed \_\_\_\_\_ Date \_\_\_\_\_

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