



# Saxmundham Town Council

Members of the Amenities and Services Committee are summoned to attend a meeting on Thursday 3<sup>rd</sup> October 2024 at 5:30 pm at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

To resolve that the minutes of the meeting held on 18<sup>th</sup> July 2024 are a true and accurate record.

### 5. Grounds Maintenance

To review the annual Tree Survey Risk Management Report for the Memorial Field, Seaman Avenue play park and Chantry Road play park and consider quotations to undertake recommended remedial action.

### 6. Street Furniture

- a) To consider a quotation for a replacement cycling bollard at Fromus Walk.
- a) To consider relocating a bench, with due regard to associated costs, from the Memorial Field to a Brook Farm Road bus stop.

### 7. Open Spaces

To consider a request to hold the Sax Community Fest on the Memorial Field and Seaman Avenue playpark in August 2025.

### 8. Markets

- a) To consider in which month the Saturday market should commence next year.
- b) To review stall charges for the Saturday market next year.
- c) To consider the liability risk and the staffing commitment of hiring the single gazebos to stall holders.

### 9. Traffic Calming

- a) To consider a quotation to repair the Rendham Road speed indicator device
- b) To receive a progress report about the Community Speed watch initiative, including a response from a volunteer on the Speedwatch team.

## **10. Footpaths**

- a) To receive a report about the missing markers on the parish footpaths.
- b) To receive a report about the condition of the path in the Hopkins estate.
- c) To receive a progress report about the proposed allotment space at Saxon Road.

## **11. Memorial Field**

- a) To receive an update about the Memorial Garden roundel.
- b) To receive an update regarding the stake for the Memorial Garden pedestrian gate.
- c) To receive an update about the replacement bridge.
- d) To receive an update regarding the repairs to the goal mouths.
- e) To receive a report from a resident regarding the broken footpath leading to the skate park.
- f) To receive a report about an insurance claim from a resident regarding damage caused by trees.
- g) To receive a progress report about the Wildlife Walk.

## **12. Green Team and Blue Spaces Team**

To receive a progress report.

## **13. Next Meeting**

To note the date and time of the next meeting which is scheduled for 17<sup>th</sup> October 2024 at 5:30 pm which will include consideration of the next stage of the plans for the Memorial Field and Seaman Avenue play park.

**Sharon Smith**  
**Town Clerk**  
**25<sup>th</sup> September 2024**