



Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on Tuesday 5th November 2024 at 12 noon at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

a) To resolve that the minutes of the meeting held on 1st October 2024 are a true and accurate record.

b) To receive the minutes of the Staffing Sub-Committee meeting held on 13th September 2024.

5. Monthly Reports

a) To approve the payments and note the receipts and bank balances as at 31st October 2024.

b) To verify the bank reconciliations as at 31st July, 31st August 2024, 30th September 2024 and 31st October 2024.

c) To review the budget versus actual income and expenditure report as at 31st October 2024.

6. Authorised Signatories

To appoint Cllr Elizabeth Clark and Cllr John Fisher as authorised signatories to the Cambridge Building Society account.

7. Community Garden

To receive a report and further consider whether to recommend to the Town Council to progress the proposal to lease the Community Garden from Suffolk County Council.

8. Community Infrastructure Levy

To consider a request for a contribution towards the cost for Fromus Square Victorian lamppost lighting.

9. Committee Restructuring

To receive a report and consider whether to recommend to the Town Council to consider proposals regarding Committee restructuring.

10. Policies

To note the revised Reserves Policy following the resolution of the Town Council at its meeting on 14th October 2024.

11. Small Grants

To further consider request for a grant from Communities Together East Anglia.

12. Next Meeting

To note the date and time of the next meeting which is scheduled for 3rd December 2024 at 12 noon.

Sharon Smith
Town Clerk/RFO
31st October 2024