



# Saxmundham Town Council

Members of the Town Council are summoned to attend a meeting of the Market Hall Trust on Monday 14<sup>th</sup> October 2024 at 9:00 pm at the Market Hall, High Street, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

- a) To resolve that the minutes of the meeting held on 9<sup>th</sup> September 2024 are a true and accurate record.
- b) To receive the draft minutes of the Market Hall Management Committee meeting held on 23<sup>rd</sup> September 2024.

### 5. Market Hall Redevelopment Working Group

To receive a report about the first meeting of the MHRWG with the architect.

### 6. Finance

- a) To note the payments and receipts for August 2024.
- b) To note the bank balances as at 31<sup>st</sup> August 2024.
- c) To receive the budgeted versus actual income and expenditure report as at 31<sup>st</sup> August 2024.
- d) To note the submission of the Annual Return for 2023-2024 to the Charities Commission.

### 7. Next Meeting

To note the date and time of the next meeting which is scheduled for Monday 9<sup>th</sup> December 2024 at 9:00 pm.

**Sharon Smith**  
**Town Clerk**  
**9<sup>th</sup> October 2024**