



Saxmundham Town Council

Minutes of the meeting of the Market Hall Trust held on Monday
9th September 2024 at the Market Hall, High Street Saxmundham at 8:30 pm.

Minutes

19/24MHT

Attendees

Cllr John Findlay (Acting Chair)
Cllr Tim Lock
Cllr Benjamin Gulliford
Cllr Elizabeth Clark
Cllr James Sandbach
Cllr John Fisher
Cllr Geraldine Barker

Apologies

Cllr Jeremy Smith
Cllr Marianne Kiff

Also Present

Sharon Smith (Town Clerk)
No members of the public

20/24MHT

Declaration of Interests

None.

21/24MHT

Open Forum

None.

22/24MHT

Minutes

- a) It was **unanimously resolved** to approve the minutes of the meeting held on 10th June 2024 as a true and accurate record.
- b) The Council received the draft minutes of the Market Hall Management Committee meeting held on 22nd July 2024.

23/24MHT

Maintenance

Following due consideration, it was **unanimously resolved** to accept a quotation from Oaklands Construction Suffolk Ltd for £4,800 (net of VAT) for necessary repairs to the Market Hall roof.

24/24MT

Redevelopment

It was **unanimously resolved** to establish a Market Hall Redevelopment Working Group and to appoint Cllr John Findlay, Cllr Nick Jackson, Cllr Tim Lock and Cllr James Sandbach as members.

25/24MHT

Finance

- a) It was **unanimously resolved** to approve the Annual Income and Expenditure Accounts and the Balance Sheet for the financial year 2023-2024.
- b) It was **unanimously resolved** to note the Internal Auditor Independent Examination Report for 2023-2024.

26/24MHT

Next Meeting

Signed _____ Date _____

The Council noted the date and time of the next meeting which is scheduled for Monday 14th October 2024 at 8:30 pm

The meeting closed at 9:10 pm.

Sharon Smith
Town Clerk

Signed _____ Date _____