



# Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on Tuesday 7<sup>th</sup> January 2025 at 12 noon at the Town House, Station Approach, Saxmundham

## Agenda

### 1. Attendance and Apologies for Absence

### 2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

### 3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

### 4. Minutes

- a) To resolve that the minutes of the meeting held on 3<sup>rd</sup> December 2024 are a true and accurate record.
- b) To receive the minutes of the Staffing Sub-Committee meeting held on 29<sup>th</sup> November 2024.

### 5. Monthly Finance

- a) To approve the payments and note the receipts and bank balances as at 31<sup>st</sup> December 2024.
- b) To verify the bank reconciliations as at 31<sup>st</sup> December 2024.
- c) To review the budget versus actual income and expenditure report as at 31<sup>st</sup> December 2024.
- d) To consider a request from the Amenities and Services Committee to overspend the Street Furniture budget to fit a bench at a bus-stop in Brook Farm Road.

### 6. Draft Budgets 2025-2026

- a) To receive the Charitable Trusts' draft budgets for the financial year 2025-2026.
- b) To further consider the Town Council draft budget for the financial year 2025-2026 and agree to recommend approval to the Town Council.
- c) To further consider the precept requirement for the financial year 2025-2026 and agree to recommend approval to the Town Council.

### 7. Policies

- a) To receive and review a report from Red Dune arising from the biennial Cyber Resilience Review.
- b) To conduct the annual review and recommend approval of the Risk Management Strategy to the Town Council.
- c) To consider and recommend approval of a new Wildlife, Biodiversity and Environmental Policy to the Town Council.

### 8. Local Council Award Scheme

To receive and review a report from the Town Clerk regarding the Local Council Award Scheme application and a continuous improvement plan to meet the criteria.

## **9. Next Meeting**

To note the date and time of the next meeting which is scheduled for 4<sup>th</sup> February 2025 at 12 noon.

**Sharon Smith**

**Town Clerk/RFO**

**30<sup>th</sup> December 2024**