



Saxmundham Town Council

Members of the Resources Committee are summoned to attend a meeting on Tuesday 4th February 2025 at 12 noon at the Town House, Station Approach, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest, other registerable interest, or non-registerable interest.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

To resolve that the minutes of the meeting held on 7th January 2025 are a true and accurate record.

5. Monthly Reports

- a) To resolve to approve the payments and note the receipts and bank balances as at 31st January 2025.
- b) To verify the bank reconciliations as at 31st January 2025.
- c) To review the budget versus actual income and expenditure report as at 31st January 2025 including the forecast to the financial year end.

6. Bank Transfer

To resolve to transfer the annual interest of £2,696.34 earned on the Cambridge Building Society account to the Unity Trust Bank current account.

7. Budget 2025-2028

- a) To consider recommending approval of the revised budget for the financial year 2025-2026 to the Town Council.
- b) To consider recommending approval of the forecasted budget for the financial years 2026-2027 and 2027-2028 to the Town Council.

8. Policies

To consider recommending approval of a new Sexual Harassment Policy to the Town Council.

9. Next Meeting

To note the date and time of the next meeting which is scheduled for 4th March 2025 at 12 noon.

Sharon Smith
Town Clerk/RFO
30th January 2025