



Saxmundham Town Council

Members of the Town Council are summoned to attend a meeting of the Gannon Institute Trust on Monday 13th January 2025 at 8:30 pm at the Market Hall, High Street, Saxmundham

Agenda

1. Attendance and Apologies for Absence

2. Declaration of Interests

Councillors to declare any pecuniary interests or non-pecuniary interests and consider requests for dispensations.

3. Open Forum

Members of the public may give their views on items on this agenda or raise items for future consideration.

4. Minutes

- a) To resolve that the minutes of the meeting held on 14th October 2024 are a true and accurate record.
- b) To receive the minutes of the Management Committee meeting held on 7th January 2025.

5. Licensees

- a) To resolve to approve the Management Committee's recommendation to reissue the licences to ABC Radio and IP17 GNS from the Gannon Institute Trust rather than Saxmundham Town Council.
- b) To receive a report regarding utility costs for the Gannon Rooms and to resolve to approve the Management Committee's recommendation to increase both licensees' contributions from 1 April 2025.

6. Finance

- a) To note the payments and receipts for October, November and December 2024.
- b) To note the bank balance as at 31st December 2024.
- c) To note the bank reconciliations as at 31st October, 30th November and 31st December 2024.
- d) To resolve to approve a recommendation from the Management Committee to transfer the remaining Earmarked Reserve balance of £888 for the restoration of the cupolas to the General Reserve.
- e) To receive the budgeted versus actual income and expenditure report as at 31st December 2024 including a forecast to the financial year end.
- f) To resolve to approve the Management Committee's recommendation to approve the draft balanced budget for £9,900 for the financial year 2025-2026.

7. Next Meeting

To note the date and time of the next meeting which is scheduled for Monday 10th March 2025 at 8:30 pm.

Sharon Smith
Town Clerk
8th January 2025