

SAXMUNDHAM TOWN COUNCIL - DECEMBER 2024

01/12/2024

Balance Brought Forward - Unity Trust Bank Current	£15,095.40
Balance Brought Forward - Unity Trust Bank Savings	£60,463.66
Balance Brought Forward - Cambridge Building Society	£85,000.00
Balance Brought Forward - Public Sector Deposit Fund	£60,000.00
	£220,559.06

Payments/Transfers from Unity Trust Bank Current

Invoice Date	PO No	Supplier	Description	Gross	VAT	Net	Code	Authority
05/12/2024	n/a	Nest	Pensions - Month 9	£464.35	£0.00	£464.35	4000	Pre-Approved Payments List
05/12/2024	n/a	HMRC	PAYE - Month 9	£1,527.48	£0.00	£1,527.48	4000	Pre-Approved Payments List
17/12/2024	n/a	Employee 1	Salary - Month 9	£2,849.97	£0.00	£2,849.97	4000	Pre-Approved Payments List
17/12/2024	n/a	Employee 2	Salary - Month 9	£1,016.58	£0.00	£1,016.58	4000	Pre-Approved Payments List
17/12/2024	n/a	Employee 3	Salary - Month 9	£1,012.70	£0.00	£1,012.70	4000	Pre-Approved Payments List
17/12/2024	n/a	Employee 4	Salary - Month 9	£972.53	£0.00	£972.53	4000	Pre-Approved Payments List
17/12/2024	n/a	Employee 5	Salary - Month 9	£965.85	£0.00	£965.85	4000	Pre-Approved Payments List
17/12/2024	n/a	Employee 6	Salary - Month 9	£449.33	£0.00	£449.33	4000	Pre-Approved Payments List
17/12/2024	n/a	EE	Mobile Phone - Month 9	£32.40	£5.40	£27.00	4260	Pre-Approved Payments List
29/11/2024	n/a	The Cleaning Company	Cleaning - Month 8	£266.40	£44.40	£222.00	4200	Pre-Approved Payments List
04/12/2024	n/a	Smartest Energy	Electricity - Month 8	£76.24	£3.63	£72.61	4205	Pre-Approved Payments List
04/12/2024	n/a	Smartest Energy	Gas - Month 8	£178.16	£8.48	£169.68	4205	Pre-Approved Payments List
29/11/2024	n/a	OfficeFlow	Photocopier Service Charge - Month 9	£137.67	£22.94	£114.73	4240	Pre-Approved Payments List
31/12/2024	n/a	Unity Trust Bank	Bank Charges - Month 9 - Handling Charge	£0.30	£0.00	£0.30	4235	Pre-Approved Payments List
31/12/2024	n/a	Unity Trust Bank	Bank Charges - Month 9 - Service Charge	£13.35	£0.00	£13.35	4235	Pre-Approved Payments List
05/12/2024	n/a	Wave	Water - Memorial Field	£61.15	£0.00	£61.15	4205	Pre-Approved Payments List
07/12/2024	196/24TC	ABC Radio	Christmas Fayre - Entertainment	£350.00	£0.00	£350.00	4505	Events and Communications Committee - 61/23EC
07/12/2024	329/24TC	Royal British Legion	Christmas Fayre - Entertainment	£300.00	£0.00	£300.00	4505	Events and Communications Committee - 61/23EC
07/12/2024	317/24TC	Britten Pears Arts	Christmas Fayre - Entertainment	£200.00	£0.00	£200.00	4505	Events and Communications Committee - 61/23EC
07/12/2024	124/24TC	Target Animations & Lighting	Christmas Fayre - Lights	£7,320.00	£1,220.00	£6,100.00	4505	Amenities and Services Committee - 12/24AS
27/11/2024	366/24TC	Sharon Smith	Christmas Fayre - Grotto Grommets	£13.64	£2.28	£11.36	4505	Pre-Approved Payments List
27/11/2024	264/24TC	Sharon Smith	Christmas Fayre - Refreshments	£43.78	£0.00	£43.78	4505	Pre-Approved Payments List
06/12/2024	258/24TC	MJ Training	Christmas Fayre - First Aid	£360.00	£60.00	£300.00	4505	Events and Communications Committee - 61/23EC
07/12/2024	367/24TC	Foyers Photography	Christmas Fayre - Photography	£70.00	£0.00	£70.00	4505	Events and Communications Committee - 61/23EC
07/12/2024	364/24TC	Robert Ross	Christmas Fayre - Grotto Bungie Cords	£14.88	£2.48	£12.40	4505	Pre-Approved Payments List
07/12/2024	365/24TC	J T Peggs	Christmas Fayre - Supplies	£28.20	£4.70	£23.50	4505	Pre-Approved Payments List
07/12/2024	366/24TC	Sharon Smith	Christmas - Church Tree Festival	£30.00	£0.00	£30.00	4050	Pre-Approved Payments List
07/12/2024	338/24TC	Treescape Group	Chantry Road - Tree Surgery	£624.00	£104.00	£520.00	4815	Amenities and Services Committee - 82/24AS
28/10/2024	335/24TC	Viking	Stationery	£117.24	£19.54	£97.70	4245	Pre-Approved Payments List
26/11/2024	362/24TC	Amy Rayner	Green Team - Tools and Refreshments	£144.09	£0.00	£144.09	4810	Pre-Approved Payments List
27/11/2024	363/24TC	Sharon Smith	Fire and Water Proof Document Bag	£19.99	£3.33	£16.66	4265	Pre-Approved Payments List
02/12/2024	147/24TC	Laura Bonnett	Blue Spaces - Volunteer Thank You	£71.50	£0.00	£71.50	CIL/4810	Resources Committee - 16/24RC
31/10/2024	365/24TC	J T Peggs	General Supplies	£7.20	£1.20	£6.00	4650	Pre-Approved Payments List
31/10/2024	365/24TC	J T Peggs	Memorial Field - Mulch	£228.00	£38.00	£190.00	4810	Pre-Approved Payments List
				£19,966.98	£1,540.38	£18,426.60		

Receipts to Unity Trust Bank Current

Received	Invoice No	Payer	Description	Amount	Code
13/12/2024	n/a	Stall Holders	Monthly Market - Christmas Fayre	£1,125.23	1100
03/12/2024	06-24-25	Stall Holders	Weekly Market - October	£40.00	1100
16/12/2024	07-24-25	Stall Holders	Weekly Market - November	£10.00	1100
18/12/2024	12-24-25	Stall Holders	Weekly Market - December	£27.00	1100
27/12/2024	11-24-25	Stall Holders	Weekly Market - December	£27.00	1100
13/12/2024	n/a	Gannon Institute	Cleaning Reimbursement - Month 7	£44.00	4200

13/12/2024	n/a	Gannon Institute	Cleaning Reimbursement - Month 8	£44.00	4200
03/12/2024	n/a	CCLA	Interest	£236.94	1090
13/12/2024	n/a	Unity Trust Bank	Transfer from Unity Trust Bank Savings	£15,000.00	n/a
18/12/2024	n/a	Unity Trust Bank	Transfer from Unity Trust Bank Savings	<u>£5,000.00</u>	n/a
				<u>£21,554.17</u>	

Transfers from Unity Trust Bank Savings

n/a	Unity Trust Bank	Transfer to Unity Trust Bank Current	£15,000.00	
n/a	Unity Trust Bank	Transfer to Unity Trust Bank Current	<u>£5,000.00</u>	
			<u>£20,000.00</u>	

Receipts to Unity Trust Bank Savings

Received	Invoice No	Payer	Description	Amount	Code
31/12/2024	n/a	Unity Trust Bank	Interest	<u>£366.85</u>	1090
				<u>£366.85</u>	
		31/12/2024	Balance Carried Forward - Unity Trust Bank Current	£16,682.59	
			Balance Carried Forward - Unity Trust Bank Savings	£40,830.51	
			Balance Carried Forward - Cambridge Building Society	£85,000.00	
			Balance Carried Forward - Public Sector Deposit Fund	<u>£60,000.00</u>	
				<u>£202,513.10</u>	