

SAXMUNDHAM TOWN COUNCIL - FEBRUARY 2025

01/02/2025

Balance Brought Forward - Unity Trust Bank Current	£15,431.71
Balance Brought Forward - Unity Trust Bank Savings	£30,830.51
Balance Brought Forward - Cambridge Building Society	£87,696.34
Balance Brought Forward - Public Sector Deposit Fund	£60,000.00
	£193,958.56

Payments/Transfers from Unity Trust Bank Current

Invoice Date	PO No	Supplier	Description	Gross	VAT	Net	Code	Authority
14/02/2025	n/a	Nest	Pensions - Month 11	£481.03	£0.00	£481.03	4000	Pre-Approved Payments List
17/02/2025	n/a	HMRC	PAYE - Month 11	£1,621.90	£0.00	£1,621.90	4000	Pre-Approved Payments List
24/02/2025	n/a	Employee 1	Salary - Month 11	£2,850.17	£0.00	£2,850.17	4000	Pre-Approved Payments List
24/02/2025	n/a	Employee 2	Salary - Month 11	£1,173.46	£0.00	£1,173.46	4000	Pre-Approved Payments List
24/02/2025	n/a	Employee 3	Salary - Month 11	£1,012.70	£0.00	£1,012.70	4000	Pre-Approved Payments List
24/02/2025	n/a	Employee 4	Salary - Month 11	£972.53	£0.00	£972.53	4000	Pre-Approved Payments List
24/02/2025	n/a	Employee 5	Salary - Month 11	£965.65	£0.00	£965.65	4000	Pre-Approved Payments List
24/02/2025	n/a	Employee 6	Salary - Month 11	£449.13	£0.00	£449.13	4000	Pre-Approved Payments List
17/02/2025	n/a	EE	Mobile Phone - Month 11	£32.40	£5.40	£27.00	4260	Pre-Approved Payments List
31/01/2025	n/a	The Cleaning Company	Cleaning - Month 10	£333.60	£55.60	£278.00	4200	Pre-Approved Payments List
04/02/2025	n/a	Smartest Energy	Electricity - Month 10	£85.44	£4.07	£81.37	4205	Pre-Approved Payments List
17/02/2025	n/a	Smartest Energy	Gas - Month 10	£293.94	£14.00	£279.94	4205	Pre-Approved Payments List
13/02/2025	n/a	Everflow	Water - Month 12	£14.23	£0.00	£14.23	4205	Pre-Approved Payments List
31/01/2025	n/a	Office Flow	Photocopier Service Charge - Month 11	£104.58	£17.43	£87.15	4240	Pre-Approved Payments List
28/02/2025	n/a	Unity Trust Bank	Bank Charges - Month 11	£14.85	£0.00	£14.85	4235	Pre-Approved Payments List
30/01/2025	267/24TC	Sharon Smith/Suffolk County Council	Street Furniture Licence - Bench	£160.00	£0.00	£160.00	4830	Amenities and Services Committee - 57/24AS
31/01/2025	n/a	Designfolk	Website Support	£270.00	£0.00	£270.00	4255	Pre-Approved Payments List
04/02/2025	383/24TC	WJPS	Domain Name Renewal	£36.00	£6.00	£30.00	4405	Pre-Approved Payments List
31/01/2025	271/24TC	Les Cotton Contractors	Memorial Field - Pump Chamber Service	£288.00	£48.00	£240.00	4650	Pre-Approved Payments List
05/02/2025	385/24TC	Coastal Fire	Fire Extinguishers Service - Youth Booth	£36.00	£6.00	£30.00	4675	Pre-Approved Payments List
05/02/2025	386/24TC	Coastal Fire	Fire Extinguishers Service - Town House	£135.30	£22.55	£112.75	4670	Pre-Approved Payments List
10/02/2025	266/24TC	Margot Jackson	Christmas Fayre - Market Hall Decoration	£301.22	£28.08	£273.14	4505	Events and Communications Committee - 61/23EC
11/02/2025	388/25TC	Viking	Stationery	£100.02	£16.67	£83.35	4245	Pre-Approved Payments List
06/02/2025	389/24TC	Sharon Smith	Trolley	£67.79	£11.30	£56.49	4265	Pre-Approved Payments List
28/01/2025	390/24TC	Amy Rayner	Green Team - Refreshments	£3.33	£0.00	£3.33	4050	Pre-Approved Payments List
28/01/2025	390/24TC	Amy Rayner	Green Team - Town House Planters	£21.00	£0.00	£21.00	4670	Amenities and Services Committee - 48/24AS
28/01/2025	391/24TC	Amy Rayner	Green Team - First Aid Supplies	£36.66	£0.00	£36.66	4810	Pre-Approved Payments List
05/02/2024	392/24TC	Robert Ross	Speed Camera - Replacement Battery	£37.95	£6.33	£31.62	4650	Pre-Approved Payments List
				£11,898.88	£241.43	£11,657.45		

Receipts to Unity Trust Bank Current

Received	Payer	Description	Amount	Code
17/02/2025	16-24-25	Stall Holders	£36.00	1100
04/02/2025	14-24-25	Stall Holders	£36.00	1100
04/02/2025	n/a	CCLA	£240.34	1090
14/02/2025	n/a	Unity Trust Bank	Transfer from Unity Trust Bank Savings	n/a
21/02/2025	n/a	Unity Trust Bank	Debit Card - Set Up Fee Refund	4235
24/02/2025	n/a	Opus Energy	Utility Overpayment Refund	4205
			£28.98	
			£6,221.83	

Transfers from Unity Trust Bank Savings

n/a	Unity Trust Bank	Transfer to Unity Trust Bank Current	£5,830.51	n/a
			£5,830.51	

28/02/2025

Balance Carried Forward - Unity Trust Bank Current	£9,754.66
Balance Carried Forward - Unity Trust Bank Savings	£25,000.00
Balance Carried Forward - Cambridge Building Society	£87,696.34
Balance Carried Forward - Public Sector Deposit Fund	£60,000.00
	£182,451.00